

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

WASHINGTON, D.C. 20460

4 2002

OFFICE OF SOLID WASTE AND EMERGENCY RESPONSE

Dear Tribal Leader:

Enclosed is the 2003 solicitation for the Tribal Open Dump Cleanup Project. This year, the Workgroup is soliciting proposals on any of four different types of activities that meet the goals of the Cleanup Project: (1) characterizing/assessing open dumps; (2) developing Tribal Integrated Solid Waste Management (ISWM) plans; (3) developing and implementing alternative solid waste management activities/facilities; and (4) cleanup, closure, and developing post-closure programs for open dump waste sites on tribal lands.

Since FY99, the Workgroup has funded approximately \$8.8 million in projects. In FY02, the Interagency Workgroup made approximately \$2.2 million available to fully or partially fund 27 selected projects, for an average of approximately \$80,000 a proposal. A similar amount of funding is being projected for FY03.

For consideration, your proposal must be received by close of business on January 31, 2003. Proposals not received by the closing date will not be considered. Please plan ahead and do not rely solely on overnight mail to meet the deadline.

If you have questions, please contact your area's regional U.S. Environmental Protection Agency, Indian Health Service, or Bureau of Indian Affairs office or one of the following Workgroup representatives:

EPA - Charles Bearfighter Reddoor 703-308-8245; Christopher Dege, 703 308-2392; or Tonya Hawkins, 703 308-8278

IHS - Steve Aoyama, 301 443-1046

BIA - Debbie McBride, 202 208-3606

Please share this solicitation with your environmental program office. We hope that, through this effort, we can move closer to our goal of assisting tribes in addressing your solid waste concerns in a comprehensive manner.

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Robert Springer, Director

Office of Solid Waste and

Workgroup Chair



FY 2003

TRIBAL OPEN DUMP CLEANUP PROJECT SOLICITATION

INSTRUCTIONS FOR SUBMITTING
PROPOSALS FOR
TRIBAL OPEN DUMP CLEANUP PROJECTS

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 - 4. Cleanup & Closure of an Open Dump Site(s) (minimum and detailed criteria)

I. Tribal Open Dump Cleanup Project Purpose & Background

Purpose: The purpose of the **Tribal Open Dump Cleanup Project** (Cleanup Project) is to assist with closing or upgrading tribal high-threat waste disposal sites and to provide alternative disposal and integrated solid waste management. Each of these projects will result in the closure or upgrade of one or more open dump located on tribal lands. The Cleanup Project is part of a federal effort to help enable Tribes to comprehensively address their solid waste needs.

Background: A Federal Interagency Workgroup was established in April 1998 to coordinate federal assistance to tribes in bringing Tribal waste disposal sites into compliance with the municipal solid waste landfill criteria (40 CFR Part 258). Workgroup members include representatives from the U.S. Environmental Protection Agency (EPA); the Bureau of Indian Affairs (BIA); the Indian Health Service (IHS); the Bureau of Land Management (BLM); the Departments of Agriculture, Defense, and Housing and Urban Development; and the National Oceanic and Atmospheric Administration of the Department of Commerce.

The **Tribal Solid Waste Interagency Workgroup** (Interagency Workgroup) is soliciting proposals for its fifth year of the Cleanup Project. In FY02, the Interagency Workgroup made approximately \$2.2 million available to fully or partially fund 27 selected projects, for an average of approximately \$80,000 a proposal. A similar amount of funding is being projected for FY03.

II. Eligibility

Eligible recipients of funding for the FY03 Cleanup Project include **federally recognized tribes and intertribal consortia.** An intertribal consortium must meet the definition of eligibility in the Environmental Program Grants for Tribes Final Rule, at 40 CFR 35.504 (66 FR 3782, January 16, 2001) (http://www.epa.gov/indian/pdfs/g219.pdf), and be a non-profit organization within the meaning of OMB Circular A-122. http://www.whitehouse.gov/omb/circulars/a122/a122.html

III. Proposal Process Summary, Submission Addresses & Contacts

The Workgroup seeks to fund projects that support the development and strengthening of tribal or cooperative multi-tribal solid waste management programs. Recognizing that tribes are at different stages in developing and implementing sustainable solid waste management plans, the Workgroup is soliciting proposals on any of **four different types of activities** that meet the goals of the Cleanup Project. These are:

- 1. Characterizing/assessing open dumps;
- 2. Developing Integrated Solid Waste Management (ISWM) Plans / Tribal Codes and Regulations.
- 3. Developing and implementing alternative solid waste management activities/facilities; and
- 4. Cleanup, closure, and developing post-closure programs for open dump waste sites on tribal lands.

Assistance from participating federal agencies may take the form of financial assistance (e.g., grants, loans), technical assistance, or use of equipment. Proposals will be evaluated based on the criteria listed in the following section and may be selected for full or partial funding depending on the scope of the project and the amount of funding available. Final grant approval is subject to the awarding agency's grants administration or financial management office.

- DEADLINE: For consideration, proposals must be received by EPA no later than <u>January 31, 2003</u>. Proposals received after that closing date will not be considered.
- SELECTION SCHEDULE: The Workgroup expects to make decisions on proposals selected for further development by the end of April 2003.
- FORMAT: When submitting a proposal, applicants must mail an unbound, readyto-copy original and two copies.
- < TYPE OF SUBMISSIONS PERMITTED
 - 1. U.S. Postal Service (Including Express and Priority Mail)
 - 2. All Commercial Overnight Delivery Services (Federal Express, DHL, UPS, etc.)
- MAILING ADDRESSES FOR EACH TYPE OF SUBMISSION

U.S. Postal Service (Including Express and Priority Mail) ONLY:



U.S. Postal Service (Including Express and Priority Mail)

Tribal Solid Waste Interagency Workgroup c/o Office of Solid Waste U.S. Environmental Protection Agency (MC-5306W)

1200 Pennsylvania, Avenue, NW

Washington, DC 20460

Attn: Charles Bearfighter RedDoor (202) 308-8245

All Commercial Overnight Delivery Services ONLY (Federal Express, DHL, UPS, etc.)



All Commercial Overnight Delivery Services (Federal Express, DHL, UPS, etc.)

Tribal Solid Waste Interagency Workgroup c/o Office of Solid Waste U.S. Environmental Protection Agency 2800 Crystal Drive, 8th Floor

Arlington, VA 22202

Attn:Charles Bearfighter RedDoor (202) 308-8245

PLEASE: Do Not Send Packages To Any Other Addresses Than The Two Listed In The Boxes Above

IV. Detailed Submission Instructions

PROPOSALS MUST BE RECEIVED NO LATER THAN JANUARY 31, 2003

Proposals shall be **no more than 10 pages in length**.

A. REQUIRED INFORMATION

- 1. **Cover letter**
 - **S** identifying project;
 - **S** name of tribe/tribal organization;
 - **S** project director name, address, and phone/fax numbers; and
 - S signature of tribal chairman (federally recognized tribes) or executive director (tribal consortia).

2. Approving Documentation

such as a tribal resolution showing that the tribal council, or equivalent federally recognized governing body, has approved the plan.

3. Proposal Synopsis/Abstract sheet

- S identifying project & category of project from the boxed list below;
- S name of tribe/tribal organization;
- S project director name, address, and phone/fax numbers; and
- S signature of tribal chairman (federally recognized tribes) or executive director (tribal consortia

4. **Detailed budget** and **line-item costs** in terms of:

- **S** personnel, (title & salary of each person)
- **S** fringe benefits,
- S contracts,
- S travel,
- S equipment,
- S supplies, and
- **S** other costs.

5. **Detailed work plan**, including:

S a schedule of significant **milestones** with appropriate detail and justification for **one** of the four types of activities allowed by this solicitation as listed below:

- (1) Characterizing/assessing open dump waste sites.
- (2) Developing Integrated Solid Waste Management (ISWM) plans/Tribal Codes and Regulations.
- (3) Developing alternative solid waste management activities/facilities.
- (4) Cleanup, closure, and developing post-closure programs for open dump waste sites.

B. Specific Evaluation Criteria for 4 Categories of Projects

1. Proposals To Characterize/Assess An Open Dump Site(s)

The Workgroup recognizes that many sites are not adequately characterized and assessed to determine if they are truly high-threat open dump sites. To address this deficiency, tribes may submit proposals to characterize and assess a waste site(s) on tribal land to gauge the extent of its threat to human health and the environment. Under this category, a trained hazardous materials contractor would examine the waste in the dump and determine if the dump presented a high threat to human health. The contractor may or may not need to do additional onsite and offsite monitoring.

In submitting a proposal to characterize/assess a site, the Workgroup requests the following information:

- a. A background summary of the open dump(s) site, including
 - S whether the site is included in the IHS High Threat List within the Report on Open Dumps on Indian Lands, and
 - **S** if the site is on the IHS Sanitation Deficiency System.
- **b.** Demonstration that the site(s) is
 - **S** located on reservation/tribal land and
 - **S** that the tribe has identified the site as a priority and
 - **S** has slated it for cleanup.
- c. A map of the site(s) and surrounding area(s), with
 - **S** a general description of the population near the site(s).
- **d.** Brief description of suspected impact on human health and environment (e.g., proximity to drinking water wells or surface water).
- e. A description of the project's activities, including
 - the types of measurement activities that will be used to gauge the actual or potential impact on human health and environment.
- f. Other relevant site details, if known
- g. A description of the tribe's current solid waste management practices and goals.

2. Proposals To Develop Integrated Solid Waste Management Plans/Tribal Codes and Regulations

Recognizing that Integrated Solid Waste Management (ISWM) plans and tribal solid waste codes and regulations are an essential part in developing a tribe's capacity to sustainably manage its solid waste, the Workgroup will fund proposals that will help tribes develop ISWM plans. If a tribe is submitting a proposal to develop an ISWM plan, the proposal should include the following:

a. A description of the activities that will be undertaken in developing or improving the tribal ISWM plan and tribal codes and regulations.

- b. A description, within the proposal, of the types of activities the ISWM plan will likely include such as:
 - **S** include tribal solid waste codes;
 - S regulations with fee structures in place;
 - solid waste enforcement programs in place;
 - S management plans for currently generated waste;
 - details on waste pickup programs, including transportation of waste to permitted landfills or approved transfer stations; and
 - **S** information on tribal recycling, waste prevention, and outreach programs.
- c. Details on how your proposal will contribute to overall sustainable tribal environmental program capacity-building.

3. Proposals For Developing Alternative Solid Waste Management Activities/Facilities

This type of grant provides funds for developing alternative solid waste management activities or facilities to handle a tribe's solid waste currently being disposed of in open dumps. At a *minimum*, tribes submitting proposals for these types of projects must include the following information:

- a. A copy of the tribal Integrated Solid Waste Management (ISWM) plan, with codes, ordinances, and enforcement mechanisms.
- b. Details demonstrating that the ISWM plan is being implemented by the tribe.
- c. Details on closure plans being developed for the open dump waste sites that the alternate management activity or facility will replace.
- d. Detailed plans on how the proposal will fund and lead to the development of the:
 - S alternative management activity (e.g., waste pickup programs and approved transfer stations including transportation of waste to permitted landfills) or
 - **S facility** (e.g., transfer station, convenience center, federally compliant municipal solid waste landfill).
 - Note: Recycling and waste prevention program development and outreach are considered part of the above activities. While the Workgroup recognizes the importance of resource conservation and recovery activities, projects that do not have ultimate disposal options will have a lower priority.

4. Proposals For Cleanup and Closure Of An Open Dump Site(s)

Tribes submitting proposals for the cleanup and closure of an open dump site(s), must provide, at a <u>minimum</u>, the following background information for consideration of funding:

- a. A copy of the Tribal Integrated Solid Waste Management (ISWM) plan, with codes, ordinances, and enforcement mechanisms.
- b. Details demonstrating that the ISWM plan is being implemented by the tribe.

c. Details demonstrating that a viable alternative or alternatives are currently in place for the solid waste generated (e.g., waste pickup programs, transportation of waste to permitted landfills or approved transfer stations, information on tribal recycling and waste prevention programs*[see note in 3 above]) to ensure that the cleanup of the waste site will not result in a new open dump being created on-site in the future.

In addition to the above minimum requirements, the Workgroup also will evaluate proposals based on the following criteria:

- 1. A description of how the project will **identify**, **quantify**, **monitor**, **and test** the site and its cleanup.
- 2. A description of project's cleanup activities.
- 3. A line-item estimate for closure and post-closure maintenance costs of the site and alternative waste disposal costs (e.g., off-reservation municipal solid waste landfill)using the following categories: planning, equipment, construction, oversight, post-closure, and operation and maintenance.
- 4. Plans and procedures to ensure that the site is closed and that a new open dump site will not develop.
- 5. The post-closure plan and off-site contaminant migration monitoring plans if applicable (in-situ consolidation and capping will require this).
- **6.** Details on **how the tribe will contribute in-kind** resources to the project.
- 7. Identification of any **federal entities that contributed solid waste to the site** (this information is needed to assist in determining potential federal funding sources for specific proposals or sites).
- 8. Information showing that the **tribe has successfully executed funding agreements** with **IHS or other agencies** on the Workgroup.
- 9. Progress reports and current status updates of the cleanup efforts for any open dump cleanup funding the tribe has received in the past from the Workgroup.
- 10. Confirmation that the tribe has forged partnerships and can obtain technical assistance from appropriate federal (e.g., BIA, IHS) or non-federal sources (e.g., adjacent community, state, university).

PROPOSAL SYNOPSIS/ABSTRACT		
Name of Tribe:		Project Manager name and telephone number:
Address:		Descriptive Title of Project:
		Tribe Size
		9 Small 9 Medium 9 Large
		(2000) (2000-7000) (7000)
na in t		
Estimated Funding:		
Planning		9 Check here if site is on the IHS High Threat List
Equipment		SDS #
Construction		
Oversight		
Post-closure		
Operations & Maintenance		
TOTAL		
Estimated Project Duration (months):		
Estimated Project Start Date, if funded by June 2003:		
Name of Authorized Representative:	Title:	Telephone Number:
Signature of Authorized Representative:	Date:	
		Date of Receipt: (to be filled in upon receipt of proposal)

// End of Solicitation: